



City of Placerville

Development Services Department
3101 Center Street, Placerville, CA 95667
Building Division – Phone: (530) 643-5240

Situs Address Assignment

This form is applicable when an address request is independent of a Development Services application that requires an address to be assigned. Completion of this request does not circumvent established address procedures including applicable fees.

Application must include the following: Exhibit showing the shape of the parcel as well as any buildings present on the parcel. Additionally, the exhibit must delineate the driveway of the parcel as well as the driveways of the neighboring parcels. No application will be processed without exhibit.

FEE: \$70.00

☐ Single situs assignment or change

☐ Multiple situs assignment or change

Accessor's Parcel Number(s): _____

Reason for request: *(Please enter information explaining the circumstances around your request including any addresses currently assigned or in use.)*

Applicant Signature: _____ **Date:** _____

Email: _____ **Phone Number:** _____

RELATIONSHIP

☐ **Owner**

☐ **Representative:** _____

(Please enter company name above)

Please note:

- Requests generally take 2-3 weeks.
- Incomplete submissions will not be processed.
- The application expires one year from submission.
- Assignment of an address does not grant any right of access or imply the existence of a legal easement. It is the applicant's responsibility to verify their legal access prior to submission of the application.